

Trust Online Enhancements

The following is an enhancement to Trust Online that took place on **Sunday, March 2nd between 5:00 P.M. and 9:00 P.M. EST.:**

Attorney Changes

Firms now have the ability to edit the Attorney on any submitted claims. To make this change, begin editing the claim as usual and proceed to the Representation page and select the new attorney from the Attorney drop-down box. Click on the **<Finish>** button and click on the **<Submit Claim>** button to finish the claim edit process. Please note that you can only select attorneys within your firm. If you want to change the law firm and attorney representing the claimant, please contact the Facility in writing.

Notification Option Changes – Firms have requested that multiple users be permitted to receive email notifications for:

- *Firm Level Notifications* – which includes payments.
- *Attorney Level Notifications* – which includes deficiencies, pre-petition/duplicates and offers.

Firm Level Notifications

Firm Payment Notifications

Include Acme Law in paper mailing.

Enable Electronic Notification:

Trust	Account
AWI	Smith, Joseph (t.cryblskey@arpc.com)
B&W	Smith, Robert (t.cryblskey@arpc.com)
OC	King, Test (t.cryblskey@arpc.com)
FB	King, Test (t.cryblskey@arpc.com)

When firms choose to receive wire transfers, they can request that multiple users receive the email notifications. Firms also now have the option to specify different users for each Trust. To add a new user to receive email notifications for payments, they will need to contact the Facility.

Attorney Level Notifications

From the Firm Super User’s profile page, scroll to the bottom to view the list of attorneys for the firm. Click on the attorney’s name to change the notification preference.

Attorney Options				
Save To File < 1 to 3 of 3 >				
Attorney Name	Activity Notifications	Intate/Review Deficiency Notifications	Release Deficiency Notifications	Offer Notifications
AMATO IV, JOHN	Paper	Paper	Paper	Paper
ENOCH, JOHN T.	Paper	Paper	Paper	Paper
PREPETITION, ATTY	Paper	Paper	Paper	Paper

FSU Profile - Attorney List

In the example below, we clicked on *Amato IV, John* to view this attorney’s Notification Options. Check the box labeled **Enable Electronic Notification**. Next, select the Trust from the Trust drop-down box and select the user to be notified from the Account drop-down box and click on the diskette icon to save the line. After entering all of the users that will be notified, click on the **<Save>** button at the bottom of the page or **<Cancel>** to remove all of the changes that were made.

Notification Options

Offer Notifications

Include AMATO IV, JOHN in paper mailing.
 Enable Electronic Notification:

Trust	Account	
All	--- Select Account ---	

Release Deficiency Notifications

Include AMATO IV, JOHN in paper mailing.
 Enable Electronic Notification:

Trust	Account	
All	--- Select Account ---	

Intake/Review Deficiency Notifications

Include AMATO IV, JOHN in paper mailing.
 Enable Electronic Notification:

Trust	Account	
All	--- Select Account ---	

Activity Notifications (Duplicate Claims, Prepetition, etc.)

Include AMATO IV, JOHN in paper mailing.
 Enable Electronic Notification:

Trust	Account	
All	--- Select Account ---	

FSU – Attorney Notification Options

Periodic Update Emails

There is a new check box in your profile page labeled **Receive Announcements**, for firm users who would like to receive periodic announcements from the Facility. To be added to our contact email list, proceed to the profile page and check the **Receive Announcements** box and click on the <**Save**> button.

Account Name	user, staff
Account Type	Staff
Attorney	
Email	t.cryblskey@arpc.com
User ID	suser
Last Name	* user
First Name	* staff
Email	* t.cryblskey@arpc.com
Receive Announcements	<input checked="" type="checkbox"/> <i>Check this box to receive periodic announcements from the facility.</i>
Password	
Confirm Password	
	<input type="button" value="Save"/> <input type="button" value="Cancel"/>

Staff Account Profile Page